



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**

(Ministry of Rural Development, Govt. of India)

Rajendranagar, Hyderabad-500030

**SHORT TENDER NOTICE FOR SALE OF UNSERVICEABLE/SCRAP ITEMS  
ON "AS IS WHERE IS BASIS"**

NIRD&PR invites sealed quotations from the interested parties for the disposal of Unserviceable/Scrap Items on "AS IS WHERE IS BASIS" lying at our premises.

Sl. No.	Description of the old and unserviceable /Scrap items for sale	File Number	Date and time of receiving sealed quotations
1	Unserviceable/scrap etc.	NIRDPR/Gh/HostelCommittee/2022	Upto <b>3.00 p.m.</b> on <b>10.10.2022</b>

The prospective bidders should enclose DD for Rs.500/- towards EMD and another DD i.e. 20% of the quoted amount along with the bid in favour of NIRD&PR. For further details regarding list of Unserviceable items, Terms & Conditions please log on to our website: [www.nirdpr.org.in](http://www.nirdpr.org.in).

**No. NIRDPR/GH/HOSTELCOMMITTEE/2022**

Date: **28. 09.2022**

Sd/-  
**ASST. REGISTRAR (E)**



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
(Ministry of Rural Development, Govt. of India)  
Rajendranagar, Hyderabad - 500 030.

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**TENDER NOTICE FOR SALE OF UNSERVICEABLE/SCRAP ITEMS ON  
"AS IS WHERE IS BASIS"**

**QUOTATION**

To  
The Asst. Registrar (E)  
National Institute of Rural Development & Panchayati Raj  
Rajendranagar, Hyderabad - 500 030

Sir,

Sub : Quotation for lifting of unserviceable items on "as is where is  
basis" - Reg.

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**PART - I : COMMERCIAL DETAILS**

1. Name and address of the bidder:  
(Enclose a copy of Voter ID/Aadhar Card/  
Driving Licence and PAN CARD as proof)
2. Document attached as proof:
3. Telephone / Mobile Nos. :
4. GST Registration No. :
5. EMD details :DD No. \_\_\_\_\_ for Rs 500/-  
Dated:  
Bank's Name:  
Branch:  
In favour of:

Date:

SIGNATURE OF THE BIDDER & STAMP

Encl : DD No \_\_\_\_\_ drawn on \_\_\_\_\_  
For Rs 500/- dated \_\_\_\_\_ is enclosed



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**PART – II: FINANCIAL BID**

I/We M/s \_\_\_\_\_ (name of the bidder/tenderer) have inspected the old/beyond repair furniture and other items as listed in **Annexure** on dated \_\_\_\_\_ available at site of NIRDPR, Rajendranagar, Hyderabad and am/are interested to purchase the same on “**as is where is basis**”. I/We the undersigned, submit the offer as quoted below:

Sl. No.	Description of the item	Rate quoted in figures (Rs)	In words
1	Unserviceable/scrap items (Annexure)		
2	GST as applicable		
	Total		

(For details of the unserviceable items please go through the **Annexure**)

- Further, we accept all the terms and conditions of the documents in bid form and this acceptance shall prevail over any other conditions, if any given in our bid.
- We undertake to lift the unserviceable items after making full payment before taking delivery of the items within stipulated time prescribed by NIRD&PR.
- We also undertake that the e-waste will be disposed off as per e-waste (Management and Handling) Rules, 2011 notified by the Ministry of Environment and Forests.

**SIGNATURE OF THE BIDDER & SEAL**

Date:  
Place:



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
(Ministry of Rural Development, Govt. of India) Rajendranagar,  
Hyderabad - 500 030.

**NOTICE INVITING TENDER FOR SALE OF UNSERVICEABLE ITEMS ON "AS IS  
WHERE IS BASIS"**

**TERMS AND CONDITIONS OF AUCTION**

1. The offer should be accompanied by crossed Demand Draft for **Rs.500/-** (Rupees Five Hundred only) towards Earnest Money Deposit /EMD in favour of NIRD, payable at Hyderabad. In addition to EMD, the bidder should also **enclose 20% of the quoted amount** along with the bid in the form of DD in favour of NIRD.
2. Sealed envelope along with the earnest money deposit should be submitted **upto 3.00 p.m. on 10.10.2022**. The envelope should be addressed to 'The Asst. Registrar (E), NIRD&PR, Rajendranagar, Hyderabad'. The sealed quotations will be opened at 3.30 p.m. on the same day. **The sealed quotations are to be dropped in the tender box kept at Main Gate, NIRD&PR.**
3. **The sealed quotations without EMD and another DD equivalent to 20% of the quoted amount will be summarily rejected. Similarly, quotations received after 3.00 pm will not be considered.**
4. The lists of unserviceable items are indicated in the Annexure.
5. The earnest money deposit / 20% of the value of the rate quoted for the unaccepted offers will be returned after completion of the auction.
6. The purchaser has to bear the expenses towards transportation, labour etc.
7. The interested parties may inspect the unserviceable items, well in advance on all working days **between 2.30 pm to 4.30 pm**. However, one representative from each intended bidder will be allowed for inspection of the scrap during the above timings.
8. Bidding on behalf of another person will not be allowed in all matters at the auction.

9. The bidders are requested to give their full name and address correctly at the time of signing the bid sheet along with contact telephone number. Request for change of name and address shall not be entertained later.
10. The items shall be sold to the highest bidder. The bids are invited the lot i.e. all the items contained in the list of items as detailed in **Annexure** annexed.
11. The successful bidder has to make full payment, in the form of Demand Draft in favour of "National Institute of Rural Development and Panchayati Raj" payable at Hyderabad within 5 days after confirmation, failing which the offer will be cancelled.
12. No item once disposed to the successful bidder shall be taken back by NIRDPR on any condition whatsoever.
13. The successful bidder will be required to make his own arrangement to lift all the items from the disposal site **within three working days (10.00 a.m. to 4.30 p.m.)** after the payment of bid amount. On failure to do so this NIRDPR shall have the right to forfeit the entire amount of the bid and dispose the items to alternate bidder. The successful bidder, on their won cost, will also be required to make their own arrangement of transport, labour etc., for lifting the disposed items, NIRDPR will in no way be responsible for lifting the any or all items from its campus.
14. The financial bid should be given in both in figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the bidder.
15. The NIRDPR reserves the right to accept or reject any/all quotations without assigning any reasons whatsoever. In case of any dispute of any kind and in any respect whatsoever, the decision of Director General of NIRDPR shall be final and shall be binding on both the parties.
16. Each page of the tender document should be signed by the bidder(s).
17. The buyer shall be responsible for any damage that may be caused to the premises in process of taking delivery. The decision of NIRD&PR in this regard shall be final and binding on the purchaser.
18. In the Institute's premises, the re-sale of disposed off items by the purchaser to another buyer is strictly prohibited.
19. Incomplete and unsigned quotations are liable to be rejected. The bids to be submitted for entire lot.

20. The purchasers are requested to inspect the lots in advance at each location before submitting the quotation. NIRD&PR does not take any guarantee/warranty/effectiveness of any item/stores and the principle of "as is where is basis" shall apply.
21. All the bidders shall be deemed to have read and acquainted themselves with the conditions of sale and given bids subject to these conditions.
22. In the event of any question, dispute or difference arising under these conditions or in connection with auction, the same shall be referred to the sole arbitration of the Director General or some other persons appointed by him. The award of the arbitrator shall be final and binding on the parties to this contract.
23. **Jurisdiction:** The order executed will be subject to Indian law and local courts at Hyderabad only.

Assistant Registrar (E)/c  
NIRDPR, Hyderabad

## Annexure

**Sub:** SHORT TENDER NOTICE FOR SALE OF UNSERVICEABLE/SCRAP ITEMS ON  
"AS IS WHERE IS BASIS

**Tender No.** NIRDPR/Gh/HostelCommittee/2022

### List of Unserviceable/Scrap Items

<b>Sl.No</b>	<b>Particulars</b>	<b>Quantity</b>
1	VIP Blanket	04
2	Colour Bed Sheet	40
3	Bed Sheet Cover	15
4	Towels	249
5	Pillow Covers	647
6	Color Blanket	29
7	Curtains	101
8	Pochampalli Curtains	94
9	Pochampalli Bed Sheets	73
10	White Bed Sheet	442
11	Blanket Cover	60
12	Curtains Foldable Sheets	12
13	Pillow	46
14	Chair Covers	32
15	Pillow Cover	20
16	Door Mats	37
17	Blankets	03
18	Table Cloth Big	05
19	Notice board	02
20	Broken Cots	03
21	Table	04
22	Tea poi	01
23	Plastic buckets	14
24	Dressing Mirror	01
25	Chairs	07