

# **DIPLOMA PROGRAMME ON PANCHAYATI RAJ GOVERNANCE & RURAL DEVELOPMENT (DP-PRGRD)**

**Jointly offered**

**By**

**National Institute of Rural Development & Panchayati Raj**  
Ministry of Rural Development, Government of India

**&**

**University of Hyderabad**

*(A Central University established by an Act of Parliament in 1974)*

**Hyderabad**



**Centre for Post Graduate Studies and Distance Education**  
**School of Development Studies and Social Justice**

**National Institute of Rural Development & Panchayati Raj**

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Website: [www.nirdpr.org.in/dec.aspx](http://www.nirdpr.org.in/dec.aspx)

## **About the Institute**

National Institute of Rural Development & Panchayati Raj (NIRDPR), Ministry of Rural Development, Government of India, celebrated its Golden Jubilee in the year 2008, is a premier national centre of excellence of rural development. Recognized internationally as UN-ESCAP Centre of Excellence in HRD, it builds capacities of rural development functionaries, elected representatives, academicians and young students through inter-related activities of training, research, teaching and consultancy to enable them to analyze and propose solutions to problems in planning and implementation of the programmes for rural development and disseminate information through periodicals, reports and publications. The Institute is located in the serene rural surroundings of Rajendranagar about 15 km from the historic city of Hyderabad.

The vision of NIRD & PR is to focus on the policies and programmes that benefit the rural poor, strive to energize the democratic decentralization processes, improve the operation and efficiency of rural development personnel, promote transfer of technology through its social laboratories, technology park and create environmental awareness.

As a “think-tank” for the Ministry of Rural Development, NIRD & PR, while acting as a repository of knowledge on rural development, also assist the Ministry in policy formulation and choice of options in rural development to usher in the change.

The Institute’s services are also available at North East Regional Centre (NERC) at Guwahati and to different ministries/development departments of the Central and State Governments, Banking institutions, public and private sector organizations, civil societies, Panchayati Raj Institutions and other national and international agencies connected with rural development.

## **Centre for Post Graduate Studies and Distance Education of NIRD & PR**

Centre for Post Graduate Studies and Distance Education (CPGS & DE) was established in 2008 in view of rapid changes in communication and technology and increasing need of massive trained manpower in rural development. The Centre focuses on academic oriented programmes for capacity building of development personnels of government organisations, elected representatives and educated youth to function as change managers.

## **About the Programme**

NIRD&PR under the “Transforming India” initiatives has launched a significant project “Transforming India through strengthening Panchayati Raj Institutions (PRIs) by continuous Training and e-enablement”. The one year Diploma Programme on “Panchayati Raj Governance and Rural Development” is part of this project and will be offered in coordination with the Centre for Panchayati Raj, NIRD&PR. This Programme offers an opportunity to the elected representatives, Panchayat functionaries and others, to acquire additional knowledge and skills on rural local governance. The programme is being offered through distance mode in collaboration with University of Hyderabad (UoH), Hyderabad.

## **Programme Objectives**

1. Bridge the capacity building gaps of PR functionaries in a time bound manner.
2. Offer opportunity for any individual to engage with the society and pay back through the medium of Panchayati Raj (PR).
3. Enable the Elected Representatives (ERs) to acquire additional skills, to enhance their own repute and political career.
4. Provide opportunity for the former ERs to acquire a diploma based on their experience.
5. Create a competitive ecosystem in the ERs and PR officials for better performance.
6. Create certified ERs who can act as Master Resource Persons.

## Eligibility

The minimum educational qualification for admission is Graduation in any discipline. The following categories of functionaries are encouraged for this programme:

- 1 Current and former Elected Representatives of PRIs.
- 2 Officials of PRIs, existing trainers associated with SIRDPRs/Partnering Institutions of NIRD&PR.
- 3 Academicians and students who desire to have knowledge on PR Governance.
- 4 Retired and Current Government Officials and NGO functionaries.

## Duration

The programme is spread over two semesters in a year. Those who are not in a position to complete all the papers in the two terms at a stretch can defer a term or a part thereof, provided they complete the programme within a total period of three years, including the year in which the students are enrolled.

## Reservation for SC/ ST/ OBC applicants

Reservations for SC/ST/OBC students will be in accordance with the policy of the Government of India and the guidelines of the University Grants Commission. Applicants should submit a copy of their caste/tribe certificate issued by a Revenue Officer not below the rank of Tehasildar / Mandal Revenue Officer.

## Reservation for Physically Challenged Applicants

Three percent of admissions are reserved for physically challenged applicant with the minimum degree of disability to the extent of forty percent, provided that their physical disability does not hamper pursuit of the course. Each physically handicapped applicant shall be required to submit a certificate from a Civil Surgeon indicating the extent of visual/physical disability and also the extent to which the disability hampers the student in pursuing his/her studies.

## Student Support Services

1. Self – Instructional Study material.
2. Soft Copies of study materials will be sent by email.
3. Contact Sessions
4. Assignments
5. Regular uploads in the Website

## Course Structure and Contents

The program will be for duration of one year (two semesters) with 28 credits in total. There will be 7 courses including a course on Project Work. One credit will be equivalent to 15 hrs of learning which include going through course content and working on assignments. The medium of instruction of the programme is English. The seven courses are as follows. Each course carries 100 marks.

<b>Semester - I</b>
PRGRD-1: Democratic Decentralisation and Local Governance
PRGRD-2: Panchayat Management
PRGRD-3: Social Empowerment and Inclusive Development

<b>Semester - II</b>
PRGRD-4: Approaches to Sustainable Rural Development
PRGRD-5: Leadership Development, Training and e-Enablement
PRGRD-6: Governance in Schedule Areas
PRGRD-7: Project work

## Internal Assessment of Assignments

The topics of assignments will be given at the end of each unit and the participants have to submit the written assignments. Submission of Assignments is compulsory to appear for term-end examination. The assignments will be evaluated and awarded with marks by the NIRDPR programme coordinators.

## Term End Examination

Performance of the participant will be assessed through a term-end examination. The candidates should score minimum of 40 percent in the term end exam. Only those candidates who satisfactorily complete assignments before the stipulated date are eligible to take the term-end examinations.

## Project Work

All the students shall have to submit a Project Report to fulfil the requirement for award of diploma. The participants are free to select the topic of field study / project work from out of the list of the projects prepared by the programme coordinators. The project report will be evaluated by a team of experts of NIRD&PR. The broad outline of the format and the method of field study will be explained during contact sessions. The maximum marks for Project Report is 100. The participants have to score minimum 40 percent marks in the project work.

## Final Results

A candidate is declared passed in the programme only if he/she secures a minimum of 40 percent marks in all, provided he/she secures a minimum of 40 percent marks in the term end examinations. Candidates with less than 40 percent marks in aggregate in any course may appear for re-examination in the next term-end examination. The conduct of examination, evaluation, declaration of results, issue of marks sheet, provisional certificate and other related matters will be as per norms of UGC Guidelines. After successful completion of the Programme the candidate will be awarded Diploma from University of Hyderabad, Hyderabad and the National Institute of Rural Development & Panchayati Raj, Hyderabad.

## Evaluation

The evaluation system is designed to test the participants' progress systematically through internal assessment as well as term-end examination. The candidates will be evaluated for 100 marks for each course. The evaluation system will consist of 10 percent for the attendance during contact classes, 30 per cent assignments (hands on exercises) and 60 per cent for the semester end/ year end written exam based on reading and learning materials.

1. Assignments	30 Marks
2. Contact classes	10 Marks
3. Semester-end Final Examination	60 Marks
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Total	100 Marks
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Project Evaluation and Viva Voce	100 Marks
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## **Admission Procedure**

The applicants have to register online for the programme by accessing [www.nird.org.in](http://www.nird.org.in). Applicants should upload attested Xerox Copies of marks sheets, degree certificate and other relevant academic / professional record. Weightage in selection would be given only on the basis of certificates and transcripts that are attached. The candidates selected for admission will be intimated by post. The list of selected candidate will also be displayed on the NIRD&PR website. Only the applicants who pay the fees within the stipulated date are treated as admitted. Verification of all the original certificates will be done at the time of contact classes. Candidates will be permitted to appear for the term-end examination only after the verification of relevant original certificates, until then their admission will be provisional.

## **Programme Fee**

The fee of the One Year Diploma Programme on Panchayati Raj Governance and Rural Development is Rs 10,000/- (Rs. Ten Thousand only). Candidates admitted have to pay the relevant fee in two equal instalments or in one lump-sum within the prescribed date mentioned in the Admission Offer Letter. All payments should be made through Online. No other mode of payment shall be accepted. Fee once paid will not be returned. All disputes are subject to the Greater Hyderabad Jurisdiction.

## **How to Apply**

The Information Brochure can be downloaded from NIRD&PR's Website [www.nirdpr.org.in](http://www.nirdpr.org.in). The filled-in online Application accompanied by a payment gateway for Rs. 500/- (for Gen/OBC) & Rs. 300/- (for SC/ST/PH candidates) towards Application Fee along with attested copies of the required Certificates as mentioned in the Application Form should be uploaded through online process.

## **Last date:**

The last date for receipt of filled-in applications will be the same as mentioned in the advertisement

**Note: Fee once paid will not be refunded under any circumstances.**

**Chairman, Academic Committee**  
**Smt. Alka Upadhyaya, IAS**  
**Director General, NIRDPR**

**Programme Coordinator**  
**Dr. G.V. Raju, Professor & Head**  
**Centre for Post Graduate Studies and**  
**Distance Education**

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