

Center for Social audit
National Institute of Rural Development & Panchayati Raj
(Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500030

Recruitment of Three Consultants
(On Project Mode)

1. About the Center

It's widely recognized that transparency, accountability and people's participation especially in development programmes lead to more effective outcomes. Social Audit is a powerful tool that helps achieve this and there has been increasing demand for introduction of social audit in different schemes by the stakeholders.

Section 17 of the MGNREG Act, 'Social Audit of work by Gram Sabha' states that the Gram Sabha shall conduct regular social audits of all projects taken up under the Scheme within the Gram Panchayat (GP). Social audits are now made mandatory in many Rural Development programmes including PMAY-Grameen and NSAP. Ministry of Panchayati Raj has recommended social audit of the Fourteenth Finance Commission Grants. National Food Security Act, 2013 and Rights of Persons with Disabilities Act, 2016 also mandate social audit.

To facilitate effective social audits, The Ministry of Rural Development in consultation with the Comptroller and Auditor General of India drafted the MGNREG **Audit of Schemes Rules, 2011**. The Rules mandate that State Government shall identify or establish an independent organization (Social Audit Unit) to facilitate conduct of social audit by Gram Sabhas. In 2016, the Ministry again in consultation with the C&AG published the auditing standards for social audit.

To provide technical support to the Social Audit Units in States, Center for Social Audit of National Institute of Rural Development and Panchayati Raj (NIRD&PR) Hyderabad will be manned by Social Audit Consultants with funding support from Ministry of Rural Development.

The overall objective of CSA is to equip and support the social audit units and create a cadre of committed social audit resource persons to carry out social audits effectively in all the development programmes.

Thus CSA at NIRD&PR is mandated to set in place mechanisms for performing all the above functions by recruiting **Three Social Audit Consultants**. The social audit consultants will be recruited purely on temporary basis and on contractual term for a period of **One Year** and **extendable up to another Two Years**.

2. The Mandate of Social Audit Consultants

The Social Audit Consultants are responsible for liaising with State Social Audit Unit under MGNREGS and conduct

- Training need assessment (TNA), Preparation of training module and material on social audit
- Training of master trainers (for PMAY–G, NSAP and other development programmes) and training of social audit resource persons in the states; Impact assessment of training and Certification of the trainers.
- Training of state, district and block level trainers/ resource persons, Sensitization of Officials and PRIs,
- Take up Pilot / Test social audits of schemes like MGNREGS, PMAY, NSAP, PDS, MDM, FFCG etc. in selected GPs
- Develop key performance indicators to evaluate the effectiveness of social audit process and performance of social audit units.
- Develop formats to capture social audit findings, action taken reports and help build good MIS to monitor and track the social audit process
- Analyze social audit processes and findings from different states and schemes and make recommendations for improving the implementation of the schemes.
- Create and manage knowledge repository on social audit/ social accountability including a website on social audit:
- Develop good IEC material including pamphlets and short films for knowledge dissemination
- Facilitate setting up and mentoring of Social Audit Units in collaboration with the State Governments as per Auditing Standards.
- Liaison with other ministries / institutions for providing professional support as and when required. Engage in policy advocacy to take forward the agenda of social audit by networking with other like-minded institutes.
- Develop online / distance certificate programmes on social accountability mechanisms and social audit so that there will be no dearth of trained personnel and also provide opportunity for others who want to learn about social audit.
- Undertake research in the area of social accountability and social audit to support policy making. In addition, document case studies of successful initiatives.
- Organize seminars, workshops and exposure visits on social audit periodically.

Thus to perform above tasks, the Social Audit Consultants are required to travel extensively across the country.

3. Required Competencies

- Good writing skills
- Good computer skills
- Good advocacy skills
- Ability to work well in a team

- Interest and aptitude for research and grassroots work
- Passion for social justice, transparency and accountability
- Ability to plan and execute time-bound tasks well
- Self-motivation and ability to focus on outcomes
- Focus on Continuous improvement

4. Location of Headquarters

The Three Social Audit Consultants hired will be placed with CSA at NIRD&PR, Hyderabad.

5. Details on qualifications, experience

A. Qualifications/Experience

i. Qualifications:

Essential: Post-Graduation in any Social Sciences; Engineering (Civil), Management studies or Agriculture with 55% marks

Desirable: Ph.D in any of the above disciplines

ii. Experience:

Essential: - 5 years of work experience with CSOs / Government agencies

Desirable: Candidates with experience in the facilitation of social audit, in promotion of transparency and accountability, in community mobilization and rights based campaigns will be given preference.

iii. Age Limit: Below 65 years

iv. Languages: Excellent command over English, Hindi and any regional languages

v. Publications: Possession of publications or reports/ manuals/training materials / IEC material on Social Audit is desirable

vi. Any other: Effective communication skills, experience on Administrative issues and sound knowledge in rural development programmes

B. Remuneration: Rupees 60,000/- per month

C. TA/DA entitlements: As per NIRD&PR norms

6. Application Format: Candidates have to apply through the Online Registration Form available at nirdpr.org.in with supporting documents and certificates.

Only shortlisted candidates will be called for interviews. All communications will be through e-mail. Hence, all candidates are advised to clearly mention their e-mail/contact number in their application.

7. Last date for submission of applications: The last date for submitting applications is August 31, 2019 till 05:30 PM. Applications received after the due date and time will not be considered.

8. General Conditions:

The offered assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.

- i) In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
- ii) Canvassing in any form will be treated as disqualification.
- iii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- iv) The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- v) The application form may be downloaded from the NIRD&PR Website: www.nird.org.in

Assistant Registrar (E)
NIRD&PR, Hyderabad