



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATIRAJ**  
(An Organisation of Ministry of Rural Development, Government of India)  
**Rajendra Nagar, Hyderabad – 500030**

**Advt. No. 2/2022**  
**(No.NIRDPR/AR(E)/Admn.A/2022/2)**

NIRDPR is a premier Institute providing training, research and consultancy services in the field of Rural Development. NIRDPR inviting online applications from retired officers who are qualified and experienced to work for the following positions of Manager (Admn.), Manager (Vigilance) and Assistant Manager (Admn.) on contract basis.

2. The details with regard to qualifications, experience, remuneration and age are as follows:

**A. Manager (Admn.) & Manager (Vigilance)– 1 No. each**

**Essential :**

- i) A Degree of a recognized University/ Post Graduation/ Degree in Law
- ii) Retired persons who had atleast 15 years of experience in a responsible/ supervisory/ administrative position in Government organization/ autonomous bodies.
- iii) Fully conversant with the Government rules and regulations, service rules, financial rules, office procedures and administration, matters/ maintenance of accounts, disciplinary cases, court cases, vigilance matters, stores, purchase procedures, maintenance of equipment and supply/ estate maintenance.

**Consolidated Remuneration:**

Their remuneration will be regulated as per Government of India, Ministry of Finance [OM NO. F.No.3-25/2020-E.IIIA](#) , dt.9.12.2020 issued for regulation of Remuneration in case of Contract Appointment of Retired Central Government Employees, ie., Basic Pay at the time of retirement minus Pension.

A fixed amount towards Transport allowance will be paid in addition to the remuneration, as mentioned above, as per OM *ibid*.

**No increase in remuneration is allowed during the contract period, as per OM *ibid*.**

**Age : Maximum 65 years** (As per the above OM NO. F.No.3-25/2020-E.IIIA , dt.9.12.2020 of Ministry of Finance, the retired employees cannot be employed beyond 5 years after superannuation)

**B. Assistant Manager (Admn.) – 1 No.**

**Essential :**

- i) A Degree of a recognized University/ Post Graduation/ Degree in Law
- ii) Retired persons who had atleast 10 years of experience in a responsible/ supervisory/ administrative position in Government organization.
- iii) Fully conversant with the Government rules and regulations, service rules, financial rules, office procedures and administration, matters/ maintenance of accounts, disciplinary cases, court cases, stores, purchase procedures, maintenance of equipment and supply/ estate maintenance.

**Consolidated Remuneration:**

Their remuneration will be regulated as per Government of India, Ministry of Finance [OM NO. F.No.3-25/2020-E.IIIA](#) , dt.9.12.2020 issued for regulation of Remuneration in case of Contract Appointment of Retired Central Government Employees, ie., Basic Pay at the time of retirement minus Pension.

A fixed amount towards Transport allowance will be paid in addition to the remuneration, as mentioned above, as per OM *ibid*.

**No increase in remuneration is allowed during the contract period, as per OM *ibid*.**

**Age : Maximum 65 years** (As per the above OM NO. F.No.3-25/2020-E.IIIA , dt.9.12.2020 of Ministry of Finance, the retired employees cannot be employed beyond 5 years after superannuation)

**Term of engagement:** The engagement is purely on temporary basis on contract which will be initially for a period of one year. Further extension can be considered based on performance and requirement of the Institute. The candidate should be willing to work upto late hours and on holidays as per emergent office requirements.

**General conditions:**

- The position offered is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future
- No. of vacancies are indicative. It may increase / decrease as per actual requirement of the Institute.
- The Institute has a right to shortlist the candidates as may be necessary
- The Institute at its discretion will prepare a panel which will be valid for one year.
- Canvassing in any form will be treated as disqualification
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases
- The selection will be at NIRD&PR, Rajendranagar, Hyderabad
- The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
- The shortlisted candidates will be informed about the date, time and venue of the interview.
- Candidates may regularly visit the website for further information/updates, if any.

**The last date for submitting applications online is 05.03.2022 till 05:30 PM.** Applications received after the due date and time will not be considered.

Assistant Registrar (E)