

**National Institute of Rural Development & Panchayati Raj
(Ministry of Rural Development, Govt. of India)
Rajendranagar, Hyderabad – 500030**

**Recruitment of Internal Audit Consultants for CIARD
(On contract basis)**

As per the suggestion of Expert advisory group on internal audit, **Centre for Internal Audit in Rural Development (CIARD) will be established at NIRDPR** with the overall objective to equip and support the internal audit function and create a cadre of committed internal auditors to carry out internal audits effectively in all the rural development programmes for improving efficiency and effectiveness in programme implementation.

CIARD would serve as a resource centre in the field of Internal Audit and assist MoRD in strengthening the internal audit function. Various activities of CIARD include consultative workshops, development of material like manuals, training modules, case studies, training/capacity building, research, facilitation and liaising with states for taking up of internal audits as per MoRD standards, Collating and analyzing the information of various monitoring mechanisms and updating of GRIP portal etc.

Thus, Centre for Internal Audit in Rural Development (CIARD), NIRDPR proposes to engage the services of suitable candidates for the following positions on short term contract basis. The details with regard to the remuneration, qualifications, experience, age, etc., are as follows

RECRUITMENT RULES FOR THE PROJECT STAFF OF CENTRE FOR INTERNAL AUDIT IN RURAL DEVELOPMENT (CIARD)
IN NIRD&PR, HYDERABAD

Sl. No.	Name of the post	No. of posts	Mode of recruitment	Max. age limit as on last date of application	Qualifications and experience	Scale of pay / Remuneration	Remarks
1.	Internal Audit Consultant (Training)	1	Direct Recruitment on contract basis up to 1 year	65 years	<p><u>Essential Qualifications:</u></p> <p>Education: Post Graduation in any discipline with at least 55% marks from a recognized university.</p> <p><u>Experience:</u> 10 years of experience in conducting trainings / workshops / exposure visits / certificate programmes / preparation and development of relevant material like manuals, training modules, case studies, etc., in rural development programmes at supervisory level</p> <p><u>Desirable:</u> Education in financial management, audit and accounting Experience in auditing at least 2 years of experience in internal auditing.</p>	Rs.80,000/- per month consolidated	
2.	Internal Audit Consultant (Research/Evaluation)	1	Direct Recruitment on contract	65 years	<p><u>Essential Qualifications:</u></p> <p>Education: Post Graduation in any discipline with at least 55% marks from a recognized university</p>	Rs.80,000/- per month consolidated	

Sl. No.	Name of the post	No. of posts	Mode of recruitment	Max. age limit as on last date of application	Qualifications and experience	Scale of pay / Remuneration	Remarks
			basis up to 1 year		<p><u>Experience:</u> 10 years of experience in research / evaluation / documentation related to rural development programmes, auditing and accounting</p> <p><u>Desirable:</u> M.Phil/ Ph.D, Education in financial management, audit and accounting</p> <p>Experience in auditing and at least 2 years of experience in internal auditing.</p>		
3.	Internal Audit Consultant (Information Technology)	1	Direct Recruitment on contract basis up to 1 year	65 years	<p><u>Essential Qualifications:</u></p> <p>Education: Post Graduation with at least 55% marks from a recognized university having subject of Information Technology.</p> <p>Experience: Should have worked for a minimum of 10 years as data analyst / programme developer.</p> <p><u>Desirable:</u> Domain knowledge in IT Platform / GRIP / Data Analysis, auditing, accounting /civil engineering.</p>	Rs.80,000/- per month consolidated	

Sl. No.	Name of the post	No. of posts	Mode of recruitment	Max. age limit as on last date of application	Qualifications and experience	Scale of pay / Remuneration	Remarks
4.	Internal audit Consultant (Liason)	1	Direct Recruitment on contract basis up to 1 year	65 years	<u>Essential Qualifications:</u> 1) Post Graduation in any discipline with at least 55% marks from a recognized university. 2) Should have worked for a minimum of 10 years in the areas of audit and accounts <u>Desirable:</u> Education in financial management, audit and accounting At least two years of experience in conducting internal audit Experience in coordination between various departments	Rs.80,000/- per month consolidated	
5.	Training Manager	1	Direct Recruitment on Contract basis for 1 year	45 years	<u>Essential Qualifications:</u> 1) Post Graduation in any discipline with at least 55% marks from a recognized university. 2) Should have worked for a minimum of 5 years in the areas of rural development/ training <u>Desirable:</u> Preference will be given for	Rs.40,000/- per month consolidated	

Sl. No.	Name of the post	No. of posts	Mode of recruitment	Max. age limit as on last date of application	Qualifications and experience	Scale of pay / Remuneration	Remarks
					Education in financial management/ audit and accounting experience in the auditing and in conducting the training programmes including preparation of training material, conducting the trainings, preparation of assessment reports and submitting the feedback, at least for a minimum period of 3 years.		
6.	Accountant	1	Direct Recruitment on contract basis for 1 years	40 years	<p><u>Essential Qualifications:</u> Graduation in commerce with 60% minimum marks from a recognized university.</p> <p><u>Desirable:</u> Knowledge and experience of accounting packages especially in Tally for a minimum period of 2 years.</p>	Rs.25,000/- per month consolidated	
7.	Project Assistant	2	Direct Recruitment on contract basis	40 years	<p><u>Essential Qualifications:</u> Graduation in any discipline with a minimum of 55% marks from a recognized university</p> <p><u>Desirable:</u> Knowledge and experience in computer applications, office management, etc., for a minimum period of 2 years.</p>	Rs.22,000/- per month consolidated	

Sl. No.	Name of the post	No. of posts	Mode of recruitment	Max. age limit as on last date of application	Qualifications and experience	Scale of pay / Remuneration	Remarks
8.	Multi Tasking Staff	2	Direct Recruitment on contract basis	35 years	<u>Essential Qualifications:</u> A minimum pass in 10 th class from a recognized Board. Should be able to read & write English & Hindi thoroughly.	Rs.12,500/- per month consolidated	As per minimum wage

Application Format: Candidates have to apply through the Online Registration Form available at nirdpr.org.in with supporting documents and certificates.

Only shortlisted candidates will be called for interviews. All communications will be through e-mail. Hence, all candidates are advised to clearly mention their e-mail/contact number in their application.

Last date for submission of applications: The last date for submitting applications is October 10, 2019 till 05:30 PM. Applications received after the due date and time will not be considered.

General Conditions:

The offered assignment is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future.

- i) In case of large number of applications, the Institute may shortlist the candidates as may be necessary.
- ii) Canvassing in any form will be treated as disqualification.
- iii) No correspondence will be entertained as regards short-listing, calling for interview, selection or engagement.
- iv) The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases.
- v) The application form may be downloaded from the NIRD&PR Website: www.nird.org.in

**Assistant Registrar (E)
NIRD&PR, Hyderabad**