



**National Institute of Rural Development & Panchayati
Raj Rajendranagar, Hyderabad-500030
Centre for Corporate Social Responsibility, Public Private Partnership &
Peoples' Action (CSR, PPP & PA)**

Advt. No. 09/2019 (NIRDPR/CSR/Muru/NGOs/2019)

NIRDPR is a premier Institute providing training, research and consultancy activities in rural development. **Centre for Corporate Social Responsibility, Public Private Partnership & Peoples' Action, NIRDPR** invites online applications from qualified and experienced persons to work for the following positions purely on contract basis -

VACANCY ANNOUNCEMENT

Positions	Training Manager	Project Assistant-A
Number of Vacancy	One	One
Duration	One Year	One year
Monthly Remuneration	Rs.40,000/-	Rs. 22,000/-
TA/DA	As per NIRDPR norms for project staff	As per NIRDPR norms for project staff
Essential Qualifications	<ul style="list-style-type: none">PG Degree in any Social Science /Social Work with a very good academic record throughout.	<ul style="list-style-type: none">PG Degree in any Social Science /Social Work with a very good academic record throughout
Desirable Qualification	<ul style="list-style-type: none">Ph.D., Degree is preferableExcellent writing command in English,Good communication skills in English and HindiWilling to travelProficiency in MS Office/ Data Base Management.	<ul style="list-style-type: none">Excellent writing command in English,Good communication skills in English and HindiWilling to travelProficiency in MS Office/ Data Base Management.
Experience	<ul style="list-style-type: none">Minimum of Two Years of Experience in Coordination & Networking with NGO's/INGO's & Voluntary Agencies.	<ul style="list-style-type: none">Minimum of Two Years of Experience in Coordination & Networking with NGO's/INGO's & Voluntary Agencies.
Job Responsibilities	<ul style="list-style-type: none">Assist to Conduct National Conclaves and Trainings for NGO'sCoordination and Networking with Public & Private Organisations, NGO's/INGO's and Voluntary Agencies.Report, Output writing on trainings and consultations.Data Base Management	<ul style="list-style-type: none">Assist to Conduct National Conclaves and Trainings for NGO'sCoordination and Networking with Public & Private Organisations, NGO's/INGO's and Voluntary Agencies.Report, Output writing on trainings and consultations.Data Base Management
Age	Below 35 Years	Below 35 years
Mode of Selection	Online and Personal Interview	Online and Personal Interview

General Conditions:

- This assignment is purely temporary and does not envisage any kind of regular appointment in NIRDPR in future.
- The Institute has right to shortlist the candidates as may be necessary.
- Canvassing in any form will be treated as disqualification.
- No correspondence or telephonic enquiry will be entertained as regards shortlisting, calling for interview, selection or engagement.

- The Institute reserves the right to relax any of the requirements i.e., educational qualification, experience, experience etc. in exceptional cases.
- The selection will be at NIRDPR, Rajendranagar, Hyderabad.
- Interested candidates who are eligible may **apply through online** (<http://www.nirdpr.org.in>) by uploading the scanned copies of Testimonials, Experience certificates, latest Photograph, Signature and related documents. Shortlisted candidates will be called for Personal Interview.
- No TA/DA will be paid to the shortlisted candidates.
- The last date of submitting applications online is **23-05-2019**

Sd/-
Assistant Registrar(E) i/c