



National Institute of Rural Development and Panchayati Raj
(Ministry of Rural Development, Government of India)
Rajendra Nagar, Hyderabad 500030

**File No. NIRDPR/DDU-GKY/MIS/ResourceHiring/
147/Director/2020-21
Comp No. 11964**

Advt. No. 33/2022

INVITES APPLICATIONS FOR MIS POSITIONS

Deen Dayal Upadhyaya Grameen Kaushalya Yojana, NIRDPR, Hyderabad invites on-line applications for MIS based contractual positions. The educational qualifications, experience and remuneration are indicated in the table below:

1. Director (MIS)

1. Designation	Director (MIS)
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Position	One
4. Work Location	Hyderabad (On-site)
5. Qualifications and Experience	<p>B. Tech (CSE/IT/ECE) OR M. Tech (CSE/IT/ECE) OR MCA</p> <p>Experience</p> <ul style="list-style-type: none"> ▪ Minimum of 15 years' experience in system analysis, design, development, testing, implementation and maintenance of the computer-based information systems. ▪ At least 5 years of experience at senior management level in a supervisory role ▪ 5 years of stakeholder/client management in a matrix environment ▪ Proven leadership skills ▪ Experience in developing and maintaining systems preferably in open-source technologies. ▪ Should have working experience in programming, designing MIS for largescale projects or organizations. ▪ Experience in development and maintenance of web-based applications, mobile applications and system integrations. ▪ Experience in data modelling, database design and

	<p>data migration techniques.</p> <ul style="list-style-type: none"> ▪ Experience in Data analytics and data visualization tools such as Power BI/GDS or any other relevant tools. ▪ Well experienced with cloud technologies and service offerings from various cloud service providers
6. Job Description	<p>Director (MIS) will be responsible for managing the operation of MIS team of DDU-GKY Division at NIRDPR. Some of the key responsibilities include:</p> <ul style="list-style-type: none"> ▪ Analyze the requirements, perform comparative study and choose best technical approach and tools for implementation. ▪ Manage software development team for the development and deployment of various software components required by the program. ▪ Develop strategies for implementation of software and hardware systems in the organization ▪ For the effective and efficient implementation of IT systems for DDUGKY program, • Prepare project plan, including effort and cost estimations <ul style="list-style-type: none"> • Develop strategies for testing, delivery, training and onboarding of users • Manage support team and documentation teams for the various portal/applications developed and delivered. ▪ Manage and develop effective and efficient processes and procedures for the development of the system to capture and maintenance of the program data. ▪ Develop and manage MIS system/IT infrastructure required by the program. ▪ Manage relationships with technology vendors for - <ul style="list-style-type: none"> • The purchase of the software and hardware systems and plan proper budget and quotations for the systems • For outsourcing development work or specific talent hiring ▪ Provide training and necessary assistance to all the users involved in using, and maintaining of the software systems ▪ Attend and represent the DDU-GKY Division of NIRDPR in all meetings concerning MIS division or MIS related tasks. <ul style="list-style-type: none"> ▪ Pro-actively work towards development of internal automation systems

	<ul style="list-style-type: none"> ▪ Undertake additional duties or projects as the management may determine from time to time ▪ Effective stakeholder management and team management ▪ Manage contending priorities effectively to meet SLAs and timelines ▪ Resilient, ability to handle pressure and ambiguities
7. Skills required	<p>Essential skills: IT-Technical Project Management and delivery Skills,</p> <p>Desirable skill sets: Familiar with AWS, Linux shell commands, Python, YII2, PHP, MySQL, HTML5, AJAX, JQuery, and CSS3.</p>
8. Age Limit	55 years for the post of Director (MIS) as on last date of submitting application.
9. Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Consolidated Remuneration	Rs 2,00,000 (consolidated) per month
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	27/10/2022

2. Sr. PHP Developer

1. Designation	Sr. PHP Developer
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Positions	3
4. Work Location	Hyderabad (On-site)
5. Qualifications and Experience	Any Graduate, 4+ years of experience
6. Job Description	Development work in PHP and MySQL using YII framework. Will have to work in web-based application development and deployment. Bug fixing, maintenance, documentation of functionalities, and addressing customer issues will be part of the role. Act as Mentor for PHP Developer. Any other work assigned by management.

7. Skills required	Essential skills: YII2, PHP, MySQL, HTML5, AJAX, JQuery, CSS3. Desirable skill sets : Familiar with AWS, Linux shell commands
8. Age Limit	35 years
9. Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Consolidated Remuneration	Rs. 75,000/ month
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	27/10/2022

3. PHP Developer

1. Designation	PHP Developer
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Positions	2
4. Work Location	Hyderabad (On-site)
5. Qualifications and Experience	Any Graduate, 2+ years of experience
6. Job Description	Development work in PHP and MySQL using YII framework. Will have to work in web-based application development and deployment. Bug fixing, maintenance, documentation of functionalities, and addressing customer issues will be part of the role. Any other work assigned by management.
7. Skills required	Essential skills: YII2, PHP, MySQL, HTML5, AJAX, JQuery, CSS3. Desirable skill sets : Familiar with AWS, Linux shell commands
8. Age Limit	35 years
9. Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Consolidated Remuneration	Rs.60,000/ month
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	27/10/2022

4. Sr. Python Developer

1. Designation	Sr. Python Developer
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Position	2
4. Work Location	Hyderabad (On-site)
5. Qualifications and Experience	Any Graduate, 4+ years of experience
6. Job Description	The candidate should be familiar with the Software Development Life Cycle (SDLC), able to convert client requirements to software solutions and follow the developmental processes. She/He must be ready to deliver from day one.
7. Skills required	Essential skills: (preferably should have worked on Django framework), Postgres SQL, HTML5, AJAX, JQuery, CSS3, Unit testing. Desirable skill sets: Familiar with AWS, Linux shell commands, Docker commands
8. Age Limit	35 years
9. Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Consolidated Remuneration	Rs.75,000/month
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	27/10/2022

5. KB Tech Support Team

1. Designation	KB Tech Support Team
2. Mode of Recruitment	Direct Recruitment (Contract)
3. Positions	5 (4- UR and 1- OBC)
4. Work Location	Hyderabad (On-site)
5. Qualifications and Experience	Any Graduate 0-1 year of experience
6. Job Description	Analyze the issue mentioned in the ERP tickets and escalate as required. Attend the follow-up calls from the users on tickets. Update the status of the tickets to the users through calls / email. Maintain the track of the tickets and generate the reports whenever required. Support the development team on the basis of insights.

	Any other works assigned by management.
7. Skills required	Essential skills: Good communication Skills (Verbal and written), Computer Knowledge & MS-office. Desirable skill sets: Good Conversation Skills in English and Hindi and analytical skills.
8. Age Limit	35 years (Age relaxation will be applicable to the candidates belonging to ST/SC/OBC as per GoI rules)
9. Period and nature of Contract	12 months, purely on temporary basis; extension of another term may be considered purely on performance and project requirements
10. Consolidated Remuneration	Rs.40,000/ month
11. TA/DA for field visits	As per the norms of NIRD & PR
12. Last date for applying (on-line submission of applications)	27/10/2022

The candidates who fulfil the qualifications / experience may apply online in the prescribed format ([Click here for Online Application](#)). The candidate should submit a copy of print out of the submitted on-line application at the time of interview and the original certificates of qualification / experience for verification along with attested copies. Only the shortlisted candidates will be called for interview. No TA / DA will be given for attending the Interview.

General Conditions:

1. An application fee of Rs.300/- should be paid by General/OBC/EWS candidates through Demand Draft, to be drawn in favour of NIRD&PR, payable at Hyderabad. No application fee for SC/ST/PWD candidates.
2. The candidates should apply through online registration available on the website <http://career.nirdpr.in/>
3. The print-out of filled-in application form (available on the website) along with Demand Draft, if any is to be sent to National Institute Of Rural Development & Panchayati Raj, Rajendranagar, Hyderabad -500 030.
4. Full name of the applicant and the application number should be mentioned on the reverse of the demand draft.
5. Application form along with the demand draft, if any should reach NIRD&PR within 22 (15+7) days from the date of advertisement in the newspaper i.e., by 03/11/2022.
6. The offered assignment is purely on contractual basis and does not envisage any kind of regular appointment in NIRD&PR in future.
7. The tenure of contract will be for a period not exceeding 12 months on such terms and conditions governing the rules of NIRDPR from time to time
8. The Institute has a right to shortlist the candidates as may be necessary
9. Canvassing in any form will be treated as disqualification
10. No correspondence or telephonic enquiry will be entertained as regards short- listing, calling for interview, selection or engagement
11. Experience and qualification will be reckoned as on the last date of submission of application
12. The prescribed qualifications and experience are minimum and the mere fact that a candidate possess the same will not entitle him/ her for being called for interview
13. In case of any inadvertence in the process of selection which may be detected at any stage even after the issue of engagement letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates
14. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final

15. The candidates should apply through online registration available on the website
16. The shortlisted candidates will be informed about the date, time and venue of the interview
17. Retired Government persons who apply will be governed as per provisions of Ministry of Finance OM No.3-25/2020-E.IIIA dated 09.12.2020
18. No TA/DA will be paid to any candidate
19. Candidates may regularly visit the website for further information/updates, if any.
20. Last date for submission of online application is 27/10/2022. (within 15 days from the date of publication of the advertisement)
21. Last date for receipt of Demand Draft along with the application form is 03/11/2022. (within 7 days from the last date for submission of online applications).

Assistant Director
Administration (Section-I)