



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ**  
**(An Organisation of the Ministry of Rural Development, Govt. of India)**  
**Rajendranagar, Hyderabad – 500 030.**

**NIRDPR** is a premier Institute providing training, research and consultancy activities in rural development. NIRDPR invites applications from retired officers who are qualified and experienced to work for the following positions on contract basis –

- i) Manager (Admn.) – 1 No. – Rs.80,000/- p.m.
- ii) Assistant Manager (Admn.) - 2 Nos. – Rs.67,000/- p.m.

For details & online : [www.nird.org.in](http://www.nird.org.in)

**Last Date : 31.07.2018**

**Advt. No.6/18 (Admn.A/A5/2018/4)**

**Assistant Registrar (E)**



**NATIONAL INSTITUTE OF RURAL DEVELOPMENT AND PANCHAYATI RAJ**  
(An Organisation of Ministry of Rural Development, Government of India)  
**Rajendra Nagar, Hyderabad – 500030**

**Advt. No. 6/2018 (Admn.A/A5/2018/15)**

NIRDPR is a premier Institute providing training, research and consultancy services in the field of Rural Development. NIRDPR proposes to engage the services of retired persons on contract basis who are qualified and experienced to work for the positions of Manager (Admn.) and Assistant Manager (Admn.). The details with regard to qualifications, experience, remuneration and age are as follows:

**1. Manager (Admn.) – 1 No.**

**Essential :**

- i) A Degree of a recognized University/ Post Graduation/ Degree in Law
- ii) Retired persons who had 15 years of experience in a responsible/ supervisory/ administrative position in Government organization.
- iii) Fully conversant with the Government rules and regulations, service rules, financial rules, office procedures and administration, matters/ maintenance of accounts, disciplinary cases, court cases, stores, purchase procedures, maintenance of equipment and supply/ estate maintenance.

**Age : Below 67 years** (relaxation will be given in deserving cases)

**Consolidated Remuneration : Rs.80,000/- p.m.**

**2. Assistant Manager (Admn.) – 2 Nos.**

**Essential :**

- i) A Degree of a recognized University/ Post Graduation/ Degree in Law
- ii) Retired persons who had 12 years of experience in a responsible/ supervisory/ administrative position in Government organization.
- iii) Fully conversant with the Government rules and regulations, service rules, financial rules, office procedures and administration, matters/ maintenance of accounts,

disciplinary cases, court cases, stores, purchase procedures, maintenance of equipment and supply/ estate maintenance.

**Age : Below 67 years** (relaxation will be given in deserving cases)

**Consolidated Remuneration : Rs.67,000/- p.m.**

**Term of engagement:** The engagement is purely on temporary basis on contract which will **be initially for a period of one year**. Further extension can be considered based on performance and requirement of the Institute. The candidate should be willing to work upto late hours and on holidays as per emergent office requirements.

**General conditions:**

- The position offered is purely temporary and does not envisage any kind of regular appointment in NIRD&PR in future
- No. of vacancies are indicative. It may increase / decrease as per actual requirement of the Institute.
- The Institute has a right to shortlist the candidates as may be necessary
- Canvassing in any form will be treated as disqualification
- No correspondence or telephonic enquiry will be entertained as regards short-listing, calling for interview, selection or engagement
- The Institute reserves the right to relax any of the requirements i.e. age, educational qualification, experience etc. in exceptional cases
- The selection will be at NIRD&PR, Rajendranagar, Hyderabad
- The candidates should apply through online registration available on the website [www.nird.org.in](http://www.nird.org.in)

The **last date for submitting applications online is 31.07.2018 till 05:30 PM**. Applications received after the due date and time will not be considered.

The shortlisted candidates will be informed about the date, time and venue of the Interview.

Sd/-  
Assistant Registrar