

NATIONAL INSTITUTE OF RURAL DEVELOPMENT & PANCHAYATI RAJ
Rajendranagar, Hyderabad 500030

1. Senior Consultant–Child RightsResourceUnit

Name of the Position	Senior Consultant
Salary	Rs.80,000/- per month
Reports to	Head - CGSD
Duration	June 2019 to May 2020
Purpose & Key Responsibilities	
<p>NIRDPR and UNICEF are jointly undertaking a project on Child rights and welfare. A Child Rights Resource Unit (CRRU) has been set up at NIRDPR, Hyderabad for the same. We are looking for a position of Senior Consultant to lead the implementation of the project. Senior Consultant - CRRU will take lead and manage CRRU under the guidance of Head-CGSD and responsible for delivering its results.</p> <p>The total project duration is 2 Years. Contract will be for 6 months, extendible for another 18 months upon satisfactory performance.</p> <p>His/Her key responsibilities are:</p> <p>Project management</p> <ul style="list-style-type: none"> • Prepare implementation plan of activities and prepare measurement frame work • Take lead in implementation of activities and per the plan in the intervention areas • Coordinate with government counterpart and other stake holders • Developing and delivering the training modules <p>Research & Evaluation</p> <ul style="list-style-type: none"> • Conduct Case studies • Support in Action research: Take lead in design and implementation of the evaluation; which includes sampling, development of indicator frame work, design of questionnaire, training and ensure data quality. • Support NIRDPR team in collaboration and coordination activities <p>Networking & Liaising for Business Development</p> <ul style="list-style-type: none"> • Represent CRRU; Liaison and prospect for new government partners; identify potential government partners/decision makers; setup regular meetings leveraging NIRDPR network • Draft / Develop necessary concept notes and proposals, submit to different departments/states and undertake close follow-up • Facilitate/Organize CRRU meetings, consultative workshops and trainings • Organize and maintain a database of experts on child related issues, agencies <p>Technical Leadership</p> <ul style="list-style-type: none"> • Manage capacity building programs and supervise content/module development and smooth rollout of training programs • Identified best practices and lessons learned to build capacity and knowledge, and 	

disseminate them through case studies, guidance notes and other relevant media

Budget Management

- Regular review and monitoring of budget utilization
- Timely submission of finance/activity reports, FACE and SOE

Qualifications, Skills & Experience

- Applicants must have a Masters Degree.
- Good understanding of women and child issues.
- Candidate should have minimum 4-6 years of relevant work experience in the development sector with specialization on child and women related issues.
- Project coordination, preferably experience of working in various developmental projects at the national level or state level.
- Field exposure to child and women related issues.
- Excellent communication, writing and drafting skills required.
- Fluency in English.
- Computer literacy and ability to work efficiently in MS Office.
- Data analysis and developing analytical reports for data driven decision making.
- Skills in program data analysis and develop strategic road map for planning and monitoring
- Excellent communication and interpersonal skills and writing skills.
- A strong background in design and implementation of quantitative research studies, skill in statistical methods and software is desirable.
- Self- motivated demonstrated cross-cultural, teamwork skills and ability to foresee issues and initiate appropriate action.
- Must be flexible and able to work in a challenging environment.

Last Date for receipt of application is 12th June, 2019

Apply only On-line through cgsd.rec@gmail.com

All interested candidates can appear for walk in interview on 17th June at 11.00AM in NIRDPR at the Vikas Auditorium